

The Bath County School Board met in a Close-out Meeting on Monday, June 27, 2016 at 10:00 A.M.

PRESENT:

Mr. Roy W. Burns, Board Chairman
Mrs. Catherine D. Lowry, Board Vice-Chair
Mrs. Rhonda R. Grimm, Board Member
Mr. Bryan Secoy, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mr. Roy Burns, Board Chairman, called the meeting to order a 10:04 a.m. with all members present except Mrs. Lowry and Mr. Ryder. Mrs. Lowry arrived at 10:13 a.m. **15-16: 344**
CALL TO ORDER

Mr. Burns, Chairman, called the meeting to order at 10:04 a.m. and led the Board in the Pledge of Allegiance and a moment of silence. **15-16: 345**
CALL TO ORDER FOR PUBLIC MEETING

On motion by Mr. Secoy and seconded by Mrs. Grimm, the Board (4-0 vote) approved the agenda as presented. **15-16: 346**
APPROVE OR AMEND AGENDA

There were none to be heard. **15-16: 347**
PUBLIC COMMENTS

On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (4-0 vote) approved the consent agenda as presented: **15-16: 348**
APPROVE CONSENT AGENDA

- **Minutes**
 June 7, 2016 Regular Meeting
- **Reports**
Attendance
 June 2016 ADM: BCHS 237, MES 120, VES 183, for a total of 540.
 May 2016 ADM: BCHS 236.95, MES 120, VES 184.14 for a total of 541.09.
Cafeteria, May 2016
Maintenance, June 2016
Transportation, June 2016

Mr. Justin Rider, Business Manager, presented an overview of the expenditure summary and un-reconciled revenue summary for June 2016. Unspent funds in the general school fund totaled \$114,176.35 and \$1,731.15 in Food Service funds for a total of \$115,907.49. The excess revenue will be deposited in the county general fund. The final revenue will not be reconciled with the County Treasurer until the week of July 1st, and the final revenue transfer will not be received until June 30th. In the event of actual revenue transfers that are lower than anticipated, some accounts payable checks may need to be voided and be reissued after July 1.

15-16: 349
2016 FISCAL YEAR
CLOSE-OUT
1. Payment of Claims
2. Revenue Summary

On motion by Mrs. Lowry and seconded by Mr. Secoy, the Board (4-0 vote) approved the June 2016 claims as presented: General Fund Payroll 70884-70894, 70895-70905, 70906-70914, 70915-70923, 70924-70932, 70933-70941, Direct Deposit 2207-2210, 2211-2212, 2213-2214, 2215-2216, 2217-2218, Bills – 70942-71071, Food Service Payroll 10810-10813, 10814-10817, 10818-10820, 10821-10823, 10824-10826, Direct Deposit 2207-2210, 2211-2212, 2213-2214, 2215-2216, 2217-2218.

Mrs. Hirsh plans to discuss unspent school funds and unanticipated revenue with Mr. Harrison, County Administrator. Mrs. Hirsh will suggest remaining money be used to fund the BCHS parking lot project. She said an update on the status of the joint county fuel program is to be discussed with Mr. Harrison as well.

On June 27th, the June 2016 Payroll and Accounts Payable balance for General School Fund was \$112,883.54 and School Food Service balance was \$1,745.19 for a total of \$114,628.73. See attachment "A" for an updated Summary of Budget and Expenditures for June 2016 and a reconciled June 2016 Revenue Summary.

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-0 vote) approved and deleted the 2nd reading of the following VSBA Policies: BBFA (Option 1), BDC, BDDH (also KD), DJ, EBB, EBCB, GBL, GBMA, GBMA-R (deleted), GC, GCA (deleted), GCG, GCPF, GDB, GDG, IA, IAA, IGAH, IGAI, IGBG, IHB, IKEB, IKF, IKFA, JJAC, JO, JRCA, KBA, KBA-R, KBA-F1, KD (also BDDH), LC, and LI as presented.

15-16: 350
VSBA POLICIES – 2nd
READING

Mrs. Hirsh advised the Board that another person, in addition to Mrs. Hirsh, must be a trained respondent for FOIA requests. Details to be provided at a later date.

15-16: 351
ITEMS FOR
BOARD MEMBERS

No public comments were heard.

15-16: 352
PUBLIC COMMENTS

Mr. Burns

Thanked everyone who works in the School Administration Building; from the secretaries up and said he appreciates all staff.

**15:16: 353
ITEMS BY
BOARD MEMBERS**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (4-0 vote) convened in a closed meeting at 10:43 a.m. to consider the resignation, appointment, compensation and assignment of specific personnel, student discipline reports, and superintendent's evaluation.

**15-16: 354
CLOSED MEETING**

On motion by Mrs. Lowry at 1:30 p.m., (4-0 vote) the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**15-16: 355
CERTIFICATION OF
CLOSED MEETING**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board approved an appointment and accepted resignations as listed:

**15-16: 356
ACTION FOLLOWING
CLOSED MEETING**

Resignations

- **Deane Davis**, SPED Teacher BCHS
- **Jane McMullen**, Cheerleading Sponsor

Appointments

- **Kirby Smith**, Color Guard (Flag Corps) Sponsor
- and authorized **Mrs. Hirsh to appoint a VES principal**

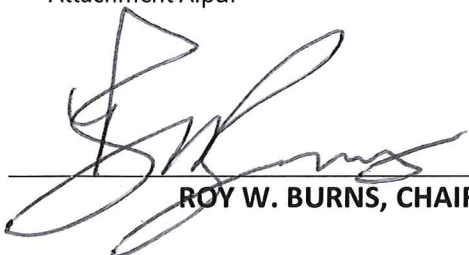
The Board adjourned the meeting at 1:31 p.m.

**15-16: 357
ADJOURNMENT**

Attachment A: June 2016 Summary of Budget and Expenditures
June 2016 Reconciled Revenue Summary



Attachment A.pdf



ROY W. BURNS, CHAIRMAN



CARLYN SUE F. HIRSH, CLERK

BATH COUNTY PUBLIC SCHOOLS

**GENERAL SCHOOL FUND
SUMMARY OF BUDGET AND EXPENDITURES**

June 2016 Payroll and Accounts Payable

	Total Budget	Prior Balance	Payroll	Accts. Payable	Void Checks	New Balance
Instruction	\$6,856,407.34	\$1,684,087.01	\$1,274,392.76	\$154,307.53	\$0.00	\$255,386.72
Administration	\$493,801.00	\$31,692.69	\$45,063.26	\$13,374.51	\$0.00	-\$26,745.08
Transportation	\$920,740.00	\$206,461.53	\$125,045.16	\$91,840.67	\$0.00	-\$10,424.30
Maintenance	\$1,500,274.00	\$240,768.92	\$40,554.46	\$251,450.21	\$0.00	-\$51,235.75
Technology	\$349,050.00	\$21,114.17	\$18,137.74	\$57,074.48	\$0.00	-\$54,098.05
Total	\$10,120,272.34	\$2,184,124.32	\$1,503,193.38	\$568,047.40	\$0.00	\$112,883.54

**SCHOOL FOOD SERVICE FUND
SUMMARY OF BUDGET AND EXPENDITURES**

June 2016 Payroll and Accounts Payable

	Total Budget	Prior Balance	Payroll	Accts. Payable	Void Checks	New Balance
School Food Service	\$631,388.00	\$154,539.50	\$71,986.48	\$80,807.83	\$0.00	\$1,745.19

**GENERAL SCHOOL FUND AND SCHOOL FOOD SERVICE FUND
SUMMARY OF BUDGET AND EXPENDITURES**

June 2016 Payroll and Accounts Payable

	Total Budget	Prior Balance	Payroll	Accts. Payable	Void Checks	New Balance
Budget Summary	\$10,751,660.34	\$2,338,663.82	\$1,575,179.86	\$648,855.23	\$0.00	\$114,628.73

BATH COUNTY PUBLIC SCHOOLS FY 2015-2016
REVENUE SUMMARY

June 2016 Revenue Report RECONCILED

Description	Budgeted Revenue Amount	Prior Revenue Total	Current Month Revenue	Year To Date	Current Revenue Status
STATE FUNDS:					
State Sales Tax	616,167.00	564,675.56	52,648.50	617,324.06	1,157.06
Basic State School Fund	591,981.00	505,565.62	42,639.38	548,205.00	-43,776.00
Free/Rental Textbook Systems	10,912.00	9,442.67	996.33	10,439.00	-473.00
Vocational SOQ	30,958.00	26,791.79	2,826.21	29,618.00	-1,340.00
Career and Technical Education	29,819.00	0.00	33,758.85	33,758.85	3,939.85
Special Education SOQ	66,566.00	57,606.65	6,078.35	63,685.00	-2,881.00
Gifted Education SOQ	5,216.00	4,514.57	476.43	4,991.00	-225.00
Remedial Education SOQ	14,062.00	12,169.32	1,283.68	13,453.00	-609.00
VRS Instructional	69,287.00	59,962.31	6,326.69	66,289.00	-2,998.00
Social Security Instructional	35,041.00	30,324.24	3,199.76	33,524.00	-1,517.00
Group Life Instructional	2,155.00	1,864.99	196.01	2,061.00	-94.00
At Risk	10,427.00	8,071.38	1,918.62	9,990.00	-437.00
K-3 Class Size	18,264.00	14,430.24	3,206.76	17,637.00	-627.00
Technology - VPSA	128,000.00	0.00	130,429.00	130,429.00	2,429.00
Remedial Summer School	1,642.00	2,427.57	373.43	2,801.00	1,159.00
Reading Intervention	2,537.00	2,075.76	461.24	2,537.00	0.00
Homebound	559.00	632.29	84.35	716.64	157.64
ESL	1,117.00	711.00	158.00	869.00	-248.00
Compensation Supplement	10,010.00	8,663.40	909.60	9,573.00	-437.00
SOL Algebra Readiness	1,300.00	1,063.62	236.38	1,300.00	0.00
Individual Student Alt. Ed. Program	7,859.00	6,430.07	1,428.93	7,859.00	0.00
Teacher Mentor	452.00	2,102.92	367.67	2,470.59	2,018.59
Virtual Advance Placement	0.00	123.00	0.00	123.00	123.00
Foster Care	0.00	0.00	16,781.00	16,781.00	16,781.00
School Security Equipment Grant	0.00	0.00	11,318.00	11,318.00	11,318.00
TOTAL STATE FUNDS	1,654,331.00	1,319,648.97	318,103.17	1,637,752.14	-16,578.86
FEDERAL FUNDS:					
Title I-A Remediation	68,600.00	42,659.18	26,371.36	69,030.54	430.54
Title II-A (Eisenhower Funds)	27,000.00	23,048.46	0.00	23,048.46	-3,951.54
Title III	850.00	0.00	0.00	0.00	-850.00
Title VI-B FT & Preschool	105,000.00	161,133.50	0.00	161,133.50	56,133.50
Medicaid	20,000.00	14,471.35	3,080.13	17,551.48	-2,448.52
Forest Reserve Funds	0.00	179,259.50	0.00	179,259.50	179,259.50
Vocational Education (Perkins)	8,000.00	8,936.60	0.00	8,936.60	936.60
Rural Education Achievement Pro.	44,000.00	43,368.65	0.00	43,368.65	-631.35
Payment in Lieu of Taxes	134,500.00	0.00	134,500.00	134,500.00	0.00
Bath Part of Mines and Minerals	0.00	778.46	0.00	778.46	778.46
TOTAL FEDERAL FUNDS	407,950.00	473,655.70	163,951.49	637,607.19	229,657.19
OTHER FUNDS:					
Rebates & Refunds	5,000.00	9,457.72	0.00	9,457.72	4,457.72
GED	500.00	0.00	0.00	0.00	-500.00
Tuition Out-Of-County Residents	6,800.00	7,100.00	0.00	7,100.00	300.00
Auction	1,500.00	3,502.15	0.00	3,502.15	2,002.15
Facility Use	1,000.00	450.00	0.00	450.00	-550.00
Non Recurring Revenue	1,000.00	0.00	0.00	0.00	-1,000.00
TOTAL OTHER FUNDS	15,800.00	20,509.87	0.00	20,509.87	4,709.87
Total Gen. Fund - w/o Co. Contrib.	2,078,081.00	1,813,814.54	482,054.66	2,295,869.20	217,788.20
County Funds	8,042,190.34	8,042,190.34	0.00	8,042,190.34	0.00
SCHOOL FOOD SERVICES:					
State School Food Ser.Fund	3,886.00	4,822.26	321.04	5,143.30	1,257.30
Federal Sch.I Food Ser.Fund	150,000.00	157,443.75	0.00	157,443.75	7,443.75
Cash Receipts	145,000.00	136,117.67	2,361.87	138,479.54	-6,520.46
County Appropriation	332,502.00	332,502.00	0.00	332,502.00	0.00
TOTAL SCHOOL FOOD SERVICES	631,388.00	630,885.68	2,682.91	633,568.59	2,180.59